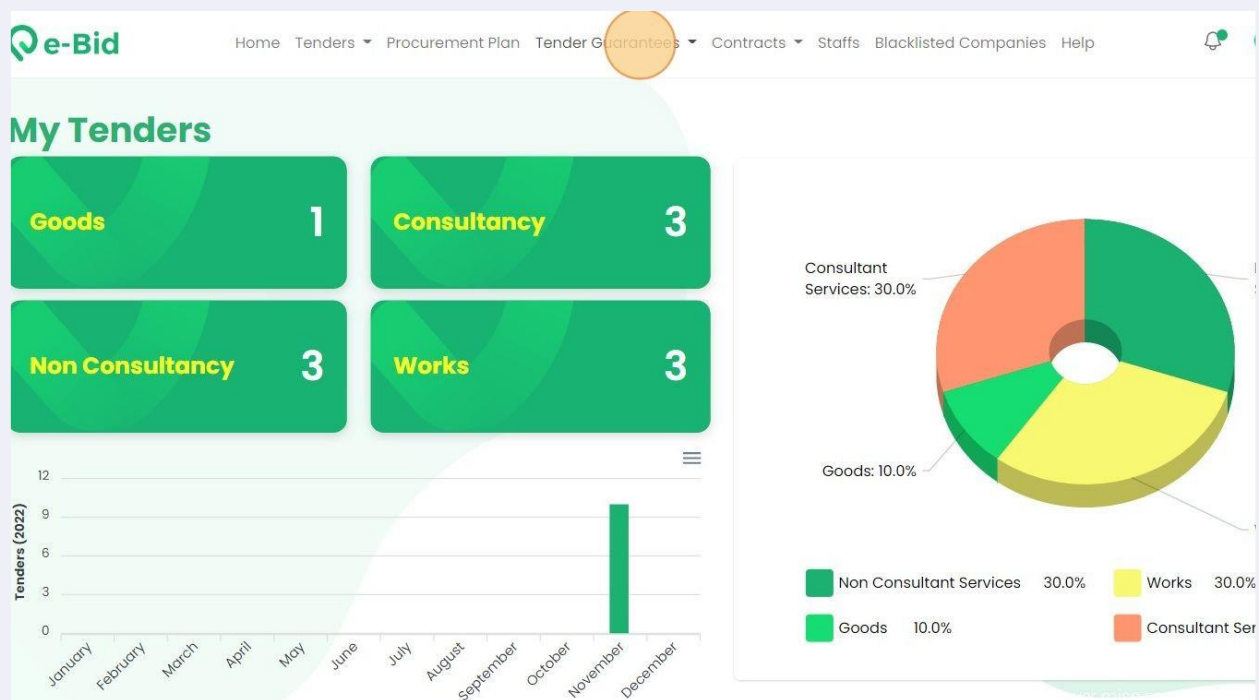


Performance Security, Advance Guarantee

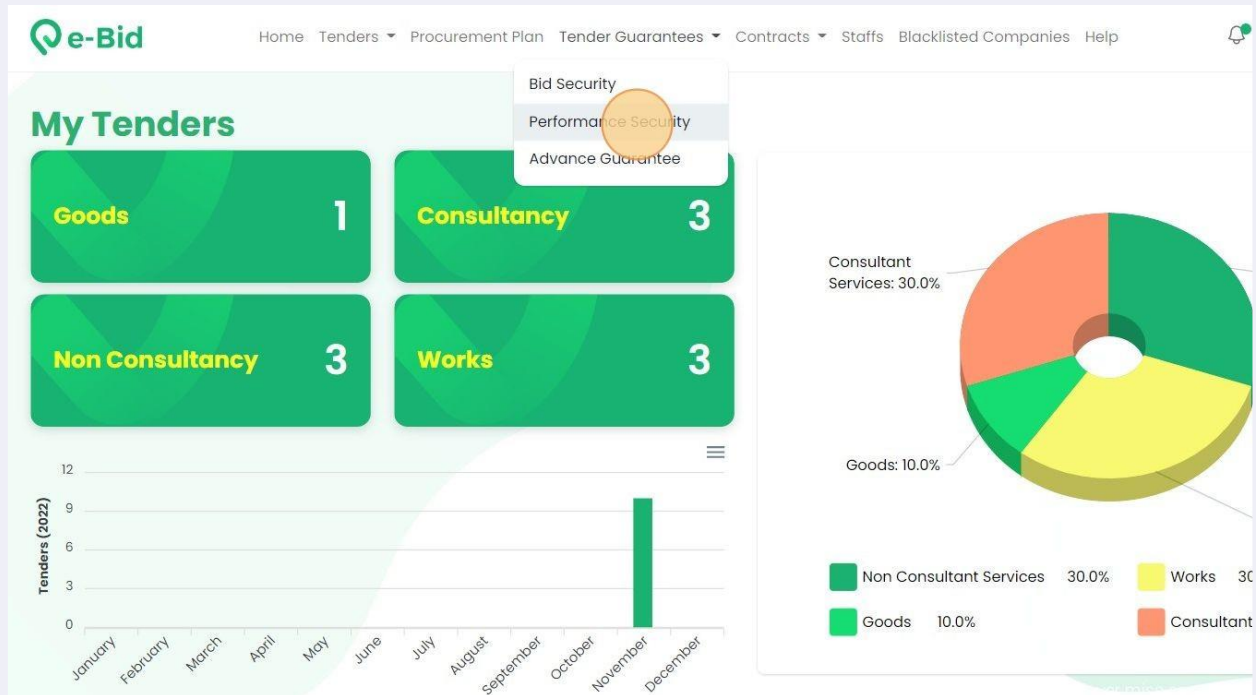
Create performance security, advance guarantee, then submit and approve

1 Navigate to <https://bid.rw/client/home>

2 Click "Tender Guarantees"



3 Click "Performance Security"

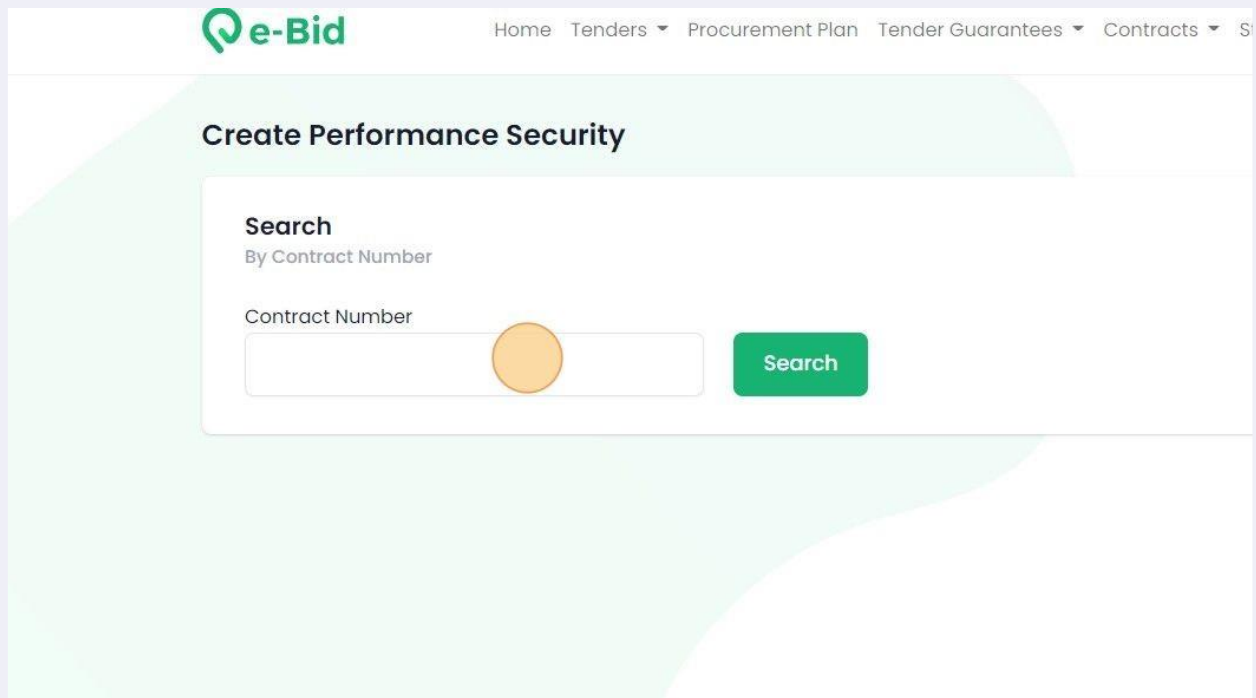


4 Click "New Performance Security"

The screenshot shows the 'New Performance Security' page in the e-Bid system. The top navigation bar includes links for Procurement Plan, Tender Guarantees, Contracts, Staffs, Blacklisted Companies, and Help. The main content area features a green button labeled '+ New Performance Security'. Below the button is a search bar. The main table displays performance security records with columns: Lot Code, Supplier Name, Amount, Currency, Start Date, Expire Date, Creation Date, and Status. The first row shows Lot Code LOT00000026, Supplier Name Dell, Amount 4,000,000, Currency RWF, Start Date 2022-11-08, Expire Date 2023-01-19, Creation Date 2022-11-08, and Status Approved. A pagination bar at the bottom shows 'Previous', '1', and 'Next'.

Lot Code	Supplier Name	Amount	Currency	Start Date	Expire Date	Creation Date	Status
LOT00000026	Dell	4,000,000	RWF	2022-11-08	2023-01-19	2022-11-08	Approved

- 5 Click this text field, to add contract number



e-Bid Home Tenders Procurement Plan Tender Guarantees Contracts Staffs

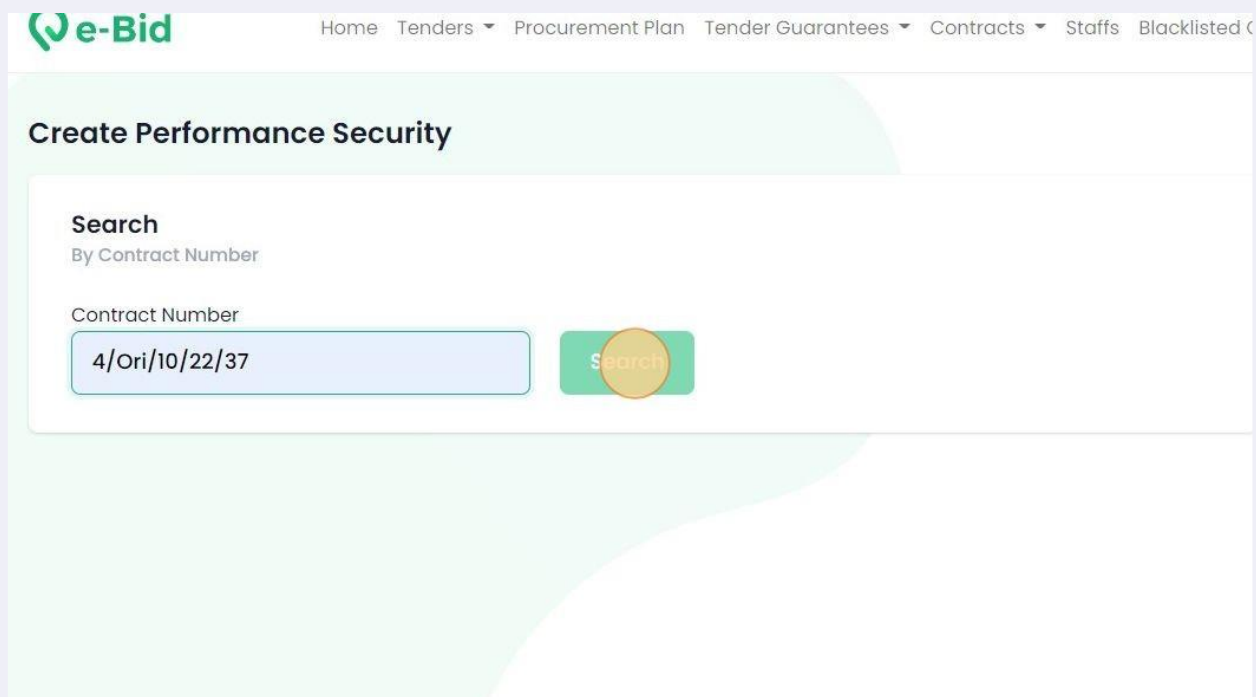
Create Performance Security

Search
By Contract Number

Contract Number

Search

- 6 Click "Search"



e-Bid Home Tenders Procurement Plan Tender Guarantees Contracts Staffs Blacklisted C

Create Performance Security

Search
By Contract Number

Contract Number

Search

7 Click "SUBMIT"

Search

Number	LOT Number	Contract Amount
	LOT0000037	118,000,000
	VAT Rate(%)	Contract Duration
	18	80 Days
	Waranty Period	Penalty Delay Rate(%)
	180 Days	2
anager Name	Contract Manager	Supervising Firm
	Position	Besoft
	COO	

Performance Security Form

Company Name: Alleluia Ltd
Company Tin: 101010101

Company code
COMP-22-00002

amount
250000000

Currency
RWF

Start Date
mm/dd/yyyy

Expire Date
mm/dd/yyyy

SUBMIT

T Name

LOT Number

8 Click the "Start Date" field.

Contract Amount

118,000,000

Contract Duration

80 Days

Penalty Delay Rate(%)

2

Supervising Firm

Besoft

Company code

COMP-22-00002

amount

250000000

Currency

RWF

Start Date

mm/dd/yyyy

Expire Date

mm/dd/yyyy

SUBMIT

LOT Number

9 Click the "Expire Date" field.

Contract Amount 118,000,000	Company code COMP-22-00002
Contract Duration 80 Days	amount 250000000
Penalty Delay Rate(%) 2	Currency RWF
Supervising Firm Besoft	Start Date 12/06/2022
	Expire Date mm/dd/yyyy
	SUBMIT
LOT Number	

10 Click "SUBMIT"

Contract Amount 118,000,000	Company code COMP-22-00002
Contract Duration 80 Days	amount 250000000
Penalty Delay Rate(%) 2	Currency RWF
Supervising Firm Besoft	Start Date 12/06/2022
	Expire Date 02/10/2023
	SUBMIT
LOT Number	

11 Click "Submit Performance Security"

Procurement Plan Tender Guarantees Contracts Staffs Blacklisted Companies Help DE Dell Admin

Successfully

Information **Draft** **Submit Performance Security**

Security Amount	250,000,000	Currency	RWF
Expire Date	2023-02-10		
TIN	101010101	P.O BOX	P.O. Box 68
Phone	0788208941	Email	aizimpamvu@outlook.com

12 Click "Submit"

ted successfully

Information **Draft** **Submit Performance Security**

!

Are you sure?

Submit this Performance Security!

Cancel **Submit**

Tender Ref Number	LOT Number	Contract Amount
TREF0000038	LOT0000037	118,000,000

13 Click "Approve Performance Security"

Procurement Plan Tender Guarantees Contracts Staffs Blacklisted Companies Help DE Dell Admin

Successfully

Information Submitted

Approve Performance Security Decline

Security Amount	250,000,000	Currency	RWF
Expire Date	2023-02-10		
TIN	101010101	P.O BOX	P.O. Box 68
Phone	0788208941	Email	aizimpamvu@outlook.com

14 Click "Approve"

Submitted successfully

Information Submitted

Approve Performance Security Decline

!

Are you sure?

Approve this Performance Security!

Cancel Approve

Tender Ref Number	LOT Number	Contract Amount
TREF0000038	LOT0000037	118,000,000

0

Now to create Advance guarantee follow these steps

1

Click "Tender Guarantees"

[Home](#) [Tenders](#) [Procurement Plan](#) [Tender Guarantees](#) [Contracts](#) [Staffs](#) [Blacklisted Companies](#) [Help](#)**Alert**

Performance Guarantee approved successfully

Performance Security Information Approved**Performance Security Code**

BID-22-PERF-3

Security Amount

250,000,000

Currency

RWF

Start Date

2022-12-06

Expire Date

2023-02-10

Supplier Information**Name**

Alleluia Ltd

TIN

101010101

P.O BOX

P.O. Box 68

Address

Kigali

Phone

0788208941

Email

aizimpamvu@outlook.com

2 Click "Advance Guarantee"

The screenshot shows the e-Bid system interface. At the top, there is a navigation bar with the following links: Home, Tenders, Procurement Plan, Tender Guarantees, Contracts, Staffs, Blacklisted Companies, and Help. Below the navigation bar, there is a green alert box with a checkmark icon and the text: "Alert Performance Guarantee approved successfully". To the right of the alert box, there is a dropdown menu with three items: "Bid Security", "Performance Security", and "Advance Guarantee". The "Advance Guarantee" item is highlighted with an orange circle. Below the dropdown menu, there is a section titled "Performance Security Information" with a green "Approved" badge. This section contains a table with the following data:

Performance Security Code	Security Amount	Currency
BID-22-PERF-3	250,000,000	RWF
Start Date	Expire Date	
2022-12-06	2023-02-10	
Supplier Information		
Name	TIN	P.O BOX
Alleluia Ltd	101010101	P.O. Box 68
Address	Phone	Email
Kigali	0788208941	aizimpamvu@outlook.com

3 Click "New Advance Guarantee"

The screenshot shows the e-Bid system interface. At the top, there is a navigation bar with the following links: Procurement Plan, Tender Guarantees, Contracts, Staffs, Blacklisted Companies, and Help. Below the navigation bar, there is a green button with a plus icon and the text: "+ New Advance Guarantee". This button is highlighted with an orange circle. Below the button, there is a search bar with the text: "Search:". Below the search bar, there is a table with the following data:

t Code	Supplier Name	Amount	Currency	Start Date	Expire Date	Creation Date	Status
0000026	Dell	4,000,000	RWF	2022-11-09	2022-12-10	2022-11-09	Cancelled

At the bottom of the table, there is a green button with the text: "Actions". Below the table, there is a pagination bar with the text: "Previous 1 Next".

- 4 Click this text field, to add contract number

The screenshot shows the 'e-Bid' website header with navigation links: Home, Tenders, Procurement Plan, Tender Guarantees, and Contracts. The main heading is 'Create Advance Guarantee'. Below it is a 'Search' section with the subtitle 'By Contract Number'. There is a text input field labeled 'Contract Number' and a green 'Search' button. A yellow circle highlights the text input field.

- 5 Click "Search"

This screenshot shows the same 'Create Advance Guarantee' page, but the 'Contract Number' field is now filled with '4/Ori/10/22/37'. A yellow circle highlights the 'Search' button. To the right of the search form, there is a sidebar titled 'Advance' with various input fields: 'Company', 'amount', 'Currency', 'Start Date', and 'Expire Date'. Each field has a placeholder text and a green button below it.

6 Click the "Start Date" field.

Contract Amount 118,000,000	
Contract Duration 80 Days	
Penalty Delay Rate(%) 2	
Supervising Firm Besoft	
LOT Number	

Company Name: Alleluia Ltd
Company Tin: 101010101

Company code
COMP-22-00002

amount
250000000

Currency
RWF

Start Date
mm/dd/yyyy

Expire Date
mm/dd/yyyy

SUBMIT

7 Click the "Expire Date" field.

Contract Amount 118,000,000	
Contract Duration 80 Days	
Penalty Delay Rate(%) 2	
Supervising Firm Besoft	
LOT Number	

Company Name: Alleluia Ltd
Company Tin: 101010101

Company code
COMP-22-00002

amount
250000000

Currency
RWF

Start Date
12/06/2022

Expire Date
mm/dd/yyyy

SUBMIT

8

Click "SUBMIT"

Search

Number	LOT Number	Contract Amount
	LOT0000037	118,000,000
	VAT Rate(%)	Contract Duration
	18	80 Days
	Waranty Period	Penalty Delay Rate(%)
	180 Days	2
anager Name	Contract Manager	Supervising Firm
	Position	Besoft
	COO	

T Name

LOT Number

Advance Guarantee Form

Company Name: Alleluia Ltd

Company Tin: 101010101

Company code

COMP-22-00002

amount

250000000

Currency

RWF

Start Date

12/06/2022

Expire Date

02/06/2023

SUBMIT

9

Click "Submit Advance Guarantee"

Procurement Plan

Tender Guarantees

Contracts

Staffs

Blacklisted Companies

Help

DE Dell Admin

fully

ation

Draft

Submit Advance Guarantee

Security Amount

250,000,000

Currency

RWF

Expire Date

2023-02-06

TIN

101010101

P.O BOX

P.O. Box 68

Phone

0788208941


Email

aizimpamvu@outlook.com

10 Click "Submit"

Successfully

Information **Draft** **Submit Advance Guarantee**



Are you sure?

Submit this Advance Guarantee!

Cancel **Submit**

Tender Ref Number
TREF0000038

LOT Number
LOT0000037

Contract Amount
118,000,000

11 Click "Approve Advance Guarantee"

Procurement Plan Tender Guarantees Contracts Staffs Blacklisted Companies Help

DE Dell Admin

Successfully

Information **Submitted** **Approve Advance Guarantee** **Decline**

Security Amount 250,000,000	Currency RWF
Expire Date 2023-02-06	
TIN 101010101	P.O BOX P.O. Box 68
Phone 0788208941	Email aizimpamvu@outlook.com

12 Click "Approve"

